



HQ NORCAL GROUP 5
CIVIL AIR PATROL – U.S. AIR FORCE AUXILIARY
P.O. Box 60129
Sacramento, CA 95860-0129
<http://gp5.cawg.cap.gov>

Group 5 Cadet Programs Meeting Notes – 24 Jan 2010

- Attendees

Unit	Personnel
Sq 14	C/2Lt Adlao
Sq 19	C/2Lt Frietas
Sq 22	SM Carr
Sq 23	
Sq 72	
Sq 85	Lt Kaita, Capt Laura Jones
Sq 92	
Sq 95	Maj Parham, Lt Skillin
Sq 119	C/TSgt Zimmerman
Sq 126	Capt Oppenheim
Sq 157	
Sq 802	
Group 5	Capt Dustin Jones
Wing	

- Activities
 - Group 5 Cadet Competition - Capt Jones
 - POC: Capt Dustin Jones
 - Location: McClellan Park - Squadron 802 Headquarters
 - Date: Saturday, 30 Jan 2010
 - 5 color guards and possibly three drill teams participating
 - Squadron 95 - two color guards
 - Squadron 802 - one color guard and possibly one drill team
 - Squadron 85 - one color guard and one drill team
 - Squadron 14 – one color guard
 - Squadron 95 and 19 – possibly one drill team
 - This event will be both a competition and learning exercise. While winners will be determined from the performance of the competing teams, the purpose of the competition is to foster excellence in the cadet program. At the end of the competition, the judges will be sharing their feedback on the competition, allowing all teams to learn and prepare for next year's competition.
 - Cadet Programs Conference - participation and transportation coordination - Lt Kaita
 - We have a web page for scheduling the vans. It's just a skeleton and plan on a few more updates. Here's the link: http://gp5.cawg.cap.gov/transportation_calendar
 - Squadron 14 – 3 seniors attending

- Squadron 19 – 5 cadets and 1 senior member
- Squadron 22 van is available, will respond with participation and van status in the coming week
- Squadron 23 van is available
- Squadron 85, est. 5-6 cadets, would like to borrow SQ22 van
- Squadron 92 – no personnel attending
- Squadron 95 is requesting seats - 6 cadets and 2 senior members – Lt Skillin and Maj Parham are drivers - willing to meet in Sacramento
- Squadron 119, 3 cadets, will work with 85 on transportation
- Squadron 126 – parents will take cadets to CPC – no transportation needed
- Squadron 157 is full with Squadron 157 personnel
- Programs
 - Cadet Advisory Council improvements - Capt Jones
 - The Group 5 Cadet Advisory Council is not currently fulfilling the purpose of providing input to the commander, or providing leadership opportunities above the unit level for cadets. I see an opportunity for the council to achieve this vision:
 - A strong 'voice of the cadet leadership' in the group that provides input to the commander and CP officers on matters important to the group's cadet programs, implemented through monthly conference calls, quarterly in-person meetings and other communication methods, while providing an organization where cadets gain leadership experience at higher organizational levels.
 - To accomplish this vision, I've identified these actions items:
 - Group 5 Cadet Programs Officer
 - Mentor Group CAC Chair to assist with building the CAC's capability and maturity. – *In Progress*
 - Ask Squadron CC's to appoint their most senior cadet to serve as unit CAC reps- *Complete*
 - Assist CAC Chair in setting up monthly CAC concalls and quarterly in-person CAC meetings (in conjunction with other group activities) - *Complete*
 - First CAC Conference call schedule for 2000, 20 Feb 2010
 - Create Group 5 CAC Email distribution list - *Complete*
 - Create CAC section on Group 5 website for posting of agenda/minutes - *Complete*
 - Group 5 CAC Chair
 - Ensure that meeting agendas are prepared and distributed in advance of meetings (1 week in advance); agenda items requested in advance of preparation of agenda – *In Progress*
 - Ensure that the minutes are distributed to CAC members, commanders, DCC's, cadet programs officer, Wing DCP and the Wing CAC) within 10 days of meetings *In Progress*
 - Report to the commander on recommendations and proposals from the council as appropriate/requested *In Progress*
 - Ensure that CAC roster is current and distributed to the council *In Progress*

- Group 5 Commander
 - Request input on topics from the council - *Complete*
 - In general, issues/concerns with implementation of the CAP Cadet Program within units in Group 5
 - Specifically, interest level and suggestions on improving opportunities for participation in the Orientation Flight program
 - Specifically, how can the unit level program be enhanced with additional, and meaningful, activities for our cadets?
- Group Cadet Program Training Weekend Program - Capt Jones
 - Description: regular (monthly or quarterly) group cadet training activity weekend that could include:
 - Leadership courses (ILP-type programs)
 - Orientation Flights
 - AE Activities (Model Rocketry)
 - ES Training
 - Purpose: to provide training and leadership development opportunities not available at some or all units; bring the group together regularly to train and perform; provide opportunities for identifying mentors.
 - Program would be planned out one year in advance with locations, staff and curriculum well-coordinated.
 - Frequency of courses would be determined by demand and growth in the units.
 - In the future, the cadet program weekend could grow and transition into a Group Training Activity that included training opportunities for both officers and cadets.
 - Feedback on the concept from those on the call:
 - *Want to have the BCS type events regularly on the calendar as much as in advance in possible*
 - *Predictability is important so that units can build their schedule around such a program*
 - *If you plan it, they will come.*
- Training Leaders of Cadets - Capt Jones
 - Would like feedback on the frequency and best time to hold a TLC course in the next six months.
- Group 5 Spring 2010 Basic Cadet School and Airman Training School – Capt Oppenheim
 - Commander: Capt Steve Oppenheim
 - Location: Beale AFB
 - February 26 – Staff Applications Due
 - March 20 – Tentative Staff Training and Selection Day
 - April 3-4 – Tentative school date
 - Flyer with additional details will go out this week